

SL.NO.....

**M.P. TEXT BOOK CORPORATION**  
**PUSTAK BHAWAN**  
**ARERA HILLS, BHOPAL**

**TENDER NO. P-2/2005-2006**

Tel. 0755-2551565 Fax : 2551145

**TERMS AND CONDITIONS FOR SUPPLY OF " 140 GSM MACHINE GLAZED COVER PAPER"**

Last date for receiving tender  
(Local as well as by post)

Up to **2.00 P.M.**  
**On 02.09.2004**

Issued to

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date for opening

**2.30 P.M. on 02.09.2004**

**MANAGING DIRECTOR**  
**M.P. TEXT BOOK CORPORATION**  
**BHOPAL**

## ANNEXURE-II

### TERMS AND CONDITIONS FOR SUPPLY OF MACHINE GLAZED COVER PAPER

1. The Managing Director M.P. Textbook Corporation invites sealed tenders for supply of 140 GSM "Machine Glazed Cover Paper as specified in Annexure-I). The bidding is open to all the eligible bidders who qualify for bidding under the terms and conditions prescribed.
2. Interested eligible bidders may obtain the tender form from the office of the Managing Director M.P. Text Book Corporation," Pustak Bhawan" behind Kendriya Vidyalaya, Arera Hills, Bhopal, on all working days, till 1.30 PM. on or before 02.09.2004 by paying a fee of Rs. 500/( Five hundred)- Bidding documents will be posted, if expressly so desired, at the risk of prospective bidder, on payment of a fee of Rs. 500/(Five hundred)- The Fees may be paid in cash or by way of a demand draft in favour of Managing Director, M.P. Text book Corporation payable at Bhopal (M.P.)
3. Bids complete in all respect, in two sealed covers i.e. TECHNICAL BID in cover A (Form A) and COMMERCIAL BID in cover B ( Form B ) must be received by the Managing Director, M.P. Textbook Corporation latest by 2.00 P.M. on or before 02.09.2004. The TECHNICAL BID of all the bidders will be opened in the presence of bidders or authorized representatives of bidders, who may choose to attend the opening of bids in the office of Managing Director, M.P. Text Book Corporation, Bhopal at 2.30 P.M. on 02.09.2004. The COMMERCIAL BID of those bidders shall not be opened whose TECHNICAL BID does not fulfill the requirements of bid documents as mentioned in clause 5 of the terms and conditions (Annexure-II).The date of opening of commercial bids will be intimated to the bidders separately.

**The decision of the "M.P.Textbook Corporation" shall be final in this regard (For the opening of the COMMERCIAL BID).**

4. The rates must be quoted both in words and figures. The bid must be signed by a person duly authorized to bind the bidder to the contract. Proof of authorisation shall be furnished in the form of registered power of attorney, which shall accompany the bid. The bid shall be submitted in two sealed covers & superscribed with the words "COVER A : TECHNICAL BID FOR SUPPLY OF M.G. COVER PAPER FOR ACADEMIC YEAR 2005-2006 DUE ON 02.09.2004" AND "COVER B : COMMERCIAL BID FOR SUPPLY OF M.G. COVER PAPER FOR ACADEMIC YEAR 2005-2006 DUE ON 02.09.2004". In case of difference in words and figures of the rates quoted, the rates offered in words shall be considered.

### INSTRUCTIONS TO BIDDERS

5. Eligibility and qualification requirements :  
No tender shall be considered valid if :-
  - (a) The production capacity of the mills is less than 20000 tonnes (Twenty thousands Metric Tonnes) per year. Certificate, in the format attached herewith, from the Central Excise

Department, must be furnished indicating clearly that they have cleared 20000 M.T. tonnes (Twenty thousands Metric Tonnes) paper, during the excise year 2003-2004 (Format attached)

- (b) The bidding documents have not been purchased by the bidder from M.P. Textbook Corporation.
- (c) It is not submitted in prescribed form and not accompanied with earnest money of Rs. 1,00,000 (Rupees one lacs only) by Demand Draft in favour of Managing Director, M.P. Textbook Corporation, Bhopal, payable at Bhopal.
- (d) The tender is conditional and inconsistent with the terms and conditions of the prescribed tender document for the purpose.
- (e) Rates of products of more than one paper mills/Units are quoted.
- (f) More than one rate is quoted.
- (g) A mill submits more than one tender or authorises the submission of more than one tender on its behalf.
- (h) The authority of the concerned mill to the effect that the bidder has been authorised to submit tender on its behalf and if an order is placed with the bidder, the mill undertake to supply the paper in time, is not enclosed with the bid.
- (i) Rates for 140 GSM (one hundred & forty) M.G. Cover Paper per metric ton F.O.R. M.P. Textbook Corporation Central Depot, Bhopal inclusive of CST/commerical Tax/octroi (if any) and another taxes and duties applicable, are not quoted. At present the rate of Central Excise is nil (As per central excise rule) for the paper to be supplied to State Textbook Corporation, please clearly specify at what Central Excise rate the rates have been quoted and whether 'declaration' regarding usage of paper is required from the Corporation or not.
- (j) The weight of the wrapper and Hazien cloth etc. is included in the rates quoted.
- (k) Bid is received after the dead line for submission of bid.
- (l) 30 samples sheets in full size (58.5x84cms) of 140 G.S.M, M.G.Cover Paper of required quality and same lot should be submitted along with the Cover 'A' : Technical Bid indicating the size, weight, G.S.M. and name of mill/unit thereon. The samples submitted along with Cover 'A' : Technical Bid should be signed and stamped by the appropriate authority of manufacturing Mill/Unit.  
The samples must meet the quality requirement as mentioned in Annexure-I.

## 6. **BID DOCUMENTS :**

The bidder is expected to examine carefully all instructions, conditions, tender form, appendix to tender form, Performa agreement specification, annexures, schedules in the bid documents. Failure to comply with the requirements of bid submission will be at the bidders risk. Bids which are not substantially responsive to the requirements of the bid documents will be rejected.

## 7. **EARNESTS MONEY :-**

- (a) Earnest money shall be forfeited:-
- (b) if the bid is withdrawn :
- (i) At any time prior to its rejection.

- (ii) Before or after its acceptance is communicated to the bidder or,
- (iii) If the successful bidder fails to execute the agreement within 10 days of the receipt of letter of acceptance.
- (c) Earnest money of unsuccessful bidder will be refunded as early as possible.
- (d) Earnest money of successful bidder may be adjusted against Security Deposit at the time of the execution of the agreement, if the bidder requests to do so in writing.
- (e) No interest will be paid on Earnest Money and/or Security Deposit.

**8. (a)** The rates and prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment or change on any account.

**(b)** The corporation shall not consider any claim for revision of the rates relative to a higher quantity slab of Excise levy although payable by the manufacturing mills effected by the Govt. of India. The Corporation may accept revision (higher/lower) in rate only in the event of any revision to the basic rate of Excise duty as applicable on the date of agreement, if effected by Govt. of India.

**9. BID VALIDITY**

Bid shall remain valid and open for acceptance for a period of 180 days from the date of bid opening. Failure to sign the bid shall result in rejection of the bid.

10. The process of interpretation, evaluation and comparison of bids and recommendations concerning the award of the contract shall not be disclosed to the bidders or any other person. CANVASING IN ANY FORM SHALL RESULT IN CANCELATION OF THE BID.

11. The Managing Director reserves the right to accept or reject any bid or all the bids without assigning any reason whatsoever, (at any time prior to the award of the contract) without incurring any liability to the affected bidders and any obligation to inform the affected bidders of the grounds.

**12. SCHEDULE AND MODE OF SUPPLY/DELIVERY**

(i) The total tonnage of 140 GSM M.G. Cover paper as specified in ANNEXURE-I & ordered shall be in conformity with approved size and quality specification mentioned in Annexure-I and elsewhere in the tender documents.

Paper shall be supplied in batches in any or all the sizes and in quantities as per delivery schedule order by the Managing Director. The delivery schedule may however be revised by the Managing Director if warranted by exigencies of work of the Corporation. The successful bidder shall be bound to effect deliveries in accordance with the changed supply schedule without claiming revision in the rates. The dates of supply shall be the date on which the consignment reaches the required destination.

(ii) Paper may be required to be supplied to the consignee/consignees as per despatch order to be given by the Managing Director M.P. Textbook Corporation. The difference in freight due to change in consignees destinations, if any, will be subsequently paid to, deducted from the bill of the supplier, as the case may be. In such cases it shall be the duty of consigner/consigee, other than M.P. Textbook Corporation, to ensure that the paper supplied is of the quality specified by the Corporation and the Corporation may

- require that the supplier produces certificate from apporved agency/agencies in this regard.
- (iii) Relevant Railway Receipt/ Motor Receipt shall be sent free and direct to the consignee (s) freight prepaid.
  - (iv) The M.P. Textbook Corporation shall not be responsible for damages, losses, thefts, pilferages, fire, accidents and demurrages etc., if any, incurred to the consignment during transit and these shall be borne by the supplier.
  - (v) The consignment (s) shall be sent to the consignee(s) securely packed so as to withstand rough handling and protection from vagaries of nature during transit. The packing shall be in full conformity with Bureau of Indian Standards specification IS 6211:1993 & points 5.1 & 5.2 of IS 1848:1991.
  - (vi) The despatch of each consignment shall be immediately communicated to the Managing Director, M.P. Textbook Corporation/consignee with the relevant details of Railway Receipt/ Motor Receipt .
  - (vii) The covering despatch/delivery challans should indicate only the nett weight (Pure paper substance) of paper of each lot.

13. **PENALTY**

If paper is not received at the ordered destination within the period specified in para (12(i) above penalty for delay will be imposed @0.10% per day of delay on the purchase value of paper supplied delayed. The delayed supply will be adjusted in successive supplies. However, the Managing Director, in special circumstances may condone the delay. (The penalty may be imposed even if the delay in supply has not resulted in any financial loss to the Corporation. (See clause 15 & 22).

14. **RIGHT TO REFUSE/REJECT THE SUPPLIES :**

- (a) Paper supplied shall conform to the quality specification mentioned in Annexure-I and as ordered by the Corporation. The Managing Director reserves the right to refuse to accept the paper if found;
    - (i) Inferior in quality or not conforming to the specifications mentioned in Annexure-I.
    - (ii) Other than specified and ordered by the Managing Director.
- OR
- (iii) For any other sufficient reason at his discretion.
  - (b) In case the supply of paper is rejected, the supply not accepted shall be lifted by the dealer at his own cost within the period granted by the textbook Corporation and in no case corporation shall be liable for the supply not accepted.

- (15) The Managing Director also reserves the right to deduct from the running bill, the cost of damaged or torn sheets and also of the sheets found short. If paper strips or inside cuts are found in reams, suitable deduction to the extent of paper loss shall be made.

(16). **PAYMENT :**

- (i) 90% payment will be released, as far as possible, within 10 days of the receipt of the bill provided the bill is submitted with proof of actual receipt of the consignment by the consignee.

- (ii) The remaining 8% will be released or adjusted, as the case may be, after receiving final report from the consignee(s) indicating actual receipts, shortage, outer visible damages, demurrage etc. if any, and/or after obtaining a laboratory test report if the Managing Director considers it necessary. (The dealer will submit Income Tax clearance certificate before the last payment, otherwise deduction will be made as per rule.)
  - (iii) The balance 2% will be released after a period of 6 months from the date of last supply as a safeguard against manufacturing defects which may be revealed on actual use of the material in printing
17. The successful bidder shall execute an agreement within 10 days of the receipt of letter of acceptance in prescribed form.
- 18. SECURITY DEPOSIT :**
- (a) While executing the agreement the dealer shall deposit 5% security value of the order by Demand Draft in favour of Managing Director M.P. Textbook Corporation, Bhopal payable at Bhopal. However, if the successful bidder so requests in writing, the earnest money may be adjusted against the aforesaid security amount. The agreement shall not be executed unless the security deposit has been deposited in full.
  - (b) The security deposit will be returned, as early as possible, on satisfactory performance of the contract.
19. The Managing Director reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever. He also does not bind himself to accept the lowest tender. The Managing Director reserves the right to place orders with one or more than one bidders in any manner he may deem fit. The Managing Director also reserves the right to negotiate with the bidders if considered necessary in the interest of the M.P. Textbook Corporation. He further reserves the right to Increase/Decrease the quantity of the order by 40% of the tendered quantity.
20. Circular no. F-6-8/03/11-अ dtd. 19/02/2003 of department of commerce and industry , government of M.P. as far as it is applicable to MPTBC will be complied with.
21. Weight of the wrapper, Hazien cloth of the ream/sheet shall be excluded from the gross weight and nett weight shall be considered as the quantity supplied.
22. Submission of the bid shall be deemed to be the acceptance by the bidder of all the terms and conditions contained herein.
23. The Managing Director, M.P. Textbook Corporation reserves the right to impose penalties at his discretion for breach of the terms and conditions (commensurate with the losses incurred). But penalty for delayed supply will however be imposed as mentioned in clause 13. He may also cancel the order in part or whole, if there is breach of any of the above noted terms and conditions and recover the additional liability incurred by the Corporation in the process from the default supplier. In the event of cancellation of the contract the security amount of the supplier shall stand forfeited without any liability to the Corporation.
24. It shall be the duty of the supplier to attend to and rectify all the complaints pertaining to the manufacturing defects of paper supplied revealed at any stage.
25. If anything regarding technical specification is not clearly mentioned in the bid documents, the differences arising out on such points will be settled as per the provisions of Bureau of Indian Standards (BIS) in that regard.

**26. ARBITRATION :-**

- All disputes and differences arising out of the agreement or any breach of contract shall be referred to arbitration by the sole arbitrator Principal Secretary, School Education Department, Govt. of M.P., Bhopal or his nominee, whose decision shall be final and binding on the parties. All the provisions of Arbitration & Conciliation Act' 1996 shall apply to the proceedings before the Arbitrator.
27. That if any dispute arises out of this tender before the agreement is signed, it will be subject to the jurisdiction of the Hon'ble Madhya Pradesh High Court, Jabalpur only. After the execution of the agreement, if any dispute arises, clause 26 of this tender document shall be applicable in that condition.

**Managing Director  
M.P. Textbook Corporation  
Bhopal.**

## ANNEXURE-I

### SCHEDULE OF SPECIFICATIONS FOR MACHINE GLAZED COVER PAPER

1.	Quality Requirement :	GSM Tear (min.) each direction PH Breaking Length (Min.) in metres MD CD Bendston Smoothnes of Glazed side Double fold strenth (min.) CD MD Opacity(min.) Moisture Brightness(min.	140  50 5.5 to 7.5  3500 2500  150 ml./min.  15 18 85 5.5 +/-0.5% 75
2.	Approximate quantity		1800 M.T.
3.	Sizes required	i) 61x86.5cm Long Grain ii) 61x86.5cm. Short Grain iii) 53.5x74cm Long Grain	
4.	Packing & Marking	1.) IS 6211 : 1993 & 2.) Point 5.1 & 5.2 of IS 1848:1991	
5.	<u>WEIGHT OF THE WRAPPER &amp; HAZIEN CLOTH ETC. SHOULD BE EXCLUDED FROM THE GROSS WEIGHT &amp; NETT WEIGHT SHALL BE CONSIDERED AS THE QUANTITY SUPPLIED.</u>		
6.	Tentative supply Schedule		
	<u>MONTH</u>	<u>QUANTITY(M.T.)</u>	
	November 2004	400	
	December 2004	500	
	January 2005	500	
	February 2005	400	
		<hr/>	
		1800 M.T.	

## AGREEMENT

An agreement made at Bhopal this day \_\_\_\_\_ of \_\_\_\_\_ 2004, between Madhya Pradesh Textbook Corporation, Arera Hills, Bhopal M.P. (hereinafter referred to as the Corporation which expression shall unless repugnant to the context or meaning thereof includes its successors and assigns) of the one part.

AND

\_\_\_\_\_ Mill having its office at \_\_\_\_\_ (hereinafter referred to as the Dealer whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations) of the other part.

WHEAREAS the Corporation invited tenders for supply of "Machine Glazed Cover paper" vide tender No. \_\_\_\_\_ on the terms and conditions envisaged in the terms schedule issued with the tenders form and purchased by the dealer.

AND WHEARAS the Dealer having accepted each and every term and condition contained in the tender schedule submitted his bid.

AND WHERAS the Corporation accepted the bid submitted by the dealer vide its letter of acceptance dated \_\_\_\_\_ consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witnesses and is hereby agreed to as follows :

1. The following documents shall form and be construed a part of the agreement :
  - a. Agreement Deed
  - b. The terms and conditions of the contract Annex. (II).
  - c. Schedule of specifications for "M.G. Cover " Annex. (I)
  - d. The letter of acceptance dated \_\_\_\_\_
  - e. The bid submitted by the dealer.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. Textbook Corporation shall be final.

2. In consideration of the payment to be made by the corporation to the dealer as hereinafter mentioned, the dealer hereby covenants with the corporation to supply M.G. Cover Paper in conformity with and in all respects with the

- provisions of the contract mentioned in Annexure-II accepting all the terms and conditions contained therein.
3. The corporation hereby covenants to pay to the dealer in consideration of the supply of M.G. Cover Paper on the terms and conditions contained in Annexure-II the contract price at the time and in the manner prescribed by the contract and mentioned in Annexure-II.
  4. The dealer hereby covenants to supply M.G. Cover paper of the specifications mentioned in Annexure-I on the terms and conditions mentioned in Annexure-II, in batches in any or all the sizes and in quantity as per delivery schedule order by the Corporation.
  5. The dealer has deposited Earnest Money of Rs. One lacs which has been adjusted against Security Deposit on the application of the dealer and which shall be refunded to the dealer by the Corporation, as early as possible, on the satisfactory performance of the contract, in the supply of Cream M.G. Cover Paper, unless forfeited by the Corporation.
  6. The delivery schedule may be revised by the Corporation and the dealer shall effect deliveries of paper in accordance with changed supply schedule without claiming revision in rates. The date of the supply shall be the date on which the consignment reaches the required destination. The supply order can be decreased or increased by 40% and the dealer shall be bound to execute the supply of the additional quantity on the same rates and on the same terms and conditions.
  7. The dealer hereby covenants to supply M.G. Cover Paper to the consignee/consignees as per despatch orders to be given by the Corporation, the difference in freight being payable to the dealer or deducted from the running bill submitted by the dealer as the case may be.
  8. The dealer covenants that in such cases where the Corporation requires the consignment of the paper to be delivered to a consignee at a particular place he will ensure that the "M.G. Cover Paper" delivered to the consignee (Other than the Corporation) is also of the same quantity and same as mentioned in Annexure-I & II and in accordance with the despatch order and he shall also produce certificate from approved agency/agencies in this regard.
  9. The dealer shall send relevant Railway Receipt/ Motor Receipt free of cost direct to the consignee/consignees freight pre-paid.
  10. The Corporation shall not be liable/responsible for damage, losses, thefts, pilferage, fire, accident, demurrages etc., if any, incurred to the consignment transit and the dealer bear the same.
  11. The dealer covenants that the consignment/consignments of M.G. Cover Paper to the consignee shall be securedly packed so as to withstand the vagaries of nature, rough handling during transit and the packing of consignment/consignments in full conformity with Bureau of Indian Standards Specifications IS 6211:1993 and points 5.1 & 5.2 of IS 1848:1991.
  12. The dispatch of each and every consignment shall be immediately communicated to the Corporation/consignee concerned with relevant details of Railway Receipt/ Motor Receipt .
  13. The covering despatch/delivery challan shall indicate only the nett paper weight exclusive of weight of wrapper, hazien cloth, etc.

14. The M.G. Cover paper supplied by the dealer shall conform strictly to the quality specified in Annexure-I in all respects and as per despatch order. The Corporation reserves the right to refuse to accept the paper if found not in conformity with Annexure-I and for any other sufficient reason in the discretion of the Corporation.
15. Supply of paper for the reason of not being found in conformity with Annexure-I and for any other sufficient reason in the discretion of the Corporation shall be lifted by the dealer at his own cost within the period granted by the Corporation and in no case the Corporation shall be liable for the supply not accepted by the Corporation.
16. The Corporation reserves the right to deduct from the Running Bills cost of damaged or torn sheets and also of the sheets found short in supply.
17. 90% of the payment for the supply of paper, subject to the satisfaction of the Corporation to the effect that the terms and conditions of the contract have been observed in full, will be made within 10 days provided the bill is submitted with proof of delivery of consignment to the consignee.
18. The remaining 8% will be paid or adjusted, as the case may be, after receiving final report from the consignee of actual receipt of paper, shortage, other damages, demurrages etc. and/or after obtaining a laboratory test report, if the Corporation so desires.
19. The balance 2% will be paid after expiry of the period of 6 months from the date of last supply of paper as a safeguard against breach of terms of contract that may be discovered on actual use of the paper supplied.
20. The Security Deposit will be refunded as early as possible on satisfactory performance of the contract on the part of the dealer.
21. For judging the quantity of paper supplied by the dealer, weight of wrapper and Hazien Cloth etc. shall be excluded from the weight and nett weight of "M.G. Cover paper only shall be considered.
22. If the paper is not supplied by the dealer as per delivery schedule order by the Corporation, penalty for delay will be imposed by the Corporation at the rate of 0.10% per day of delay on the value of paper supplied delayed. The delayed supply will be adjusted in successive supply/supplies. Penalty may be imposed by the Corporation even if the delay in supply has not resulted into any financial loss to the Corporation. The Corporation in exceptional cases may condone the delay entirely in its discretion.
23. The Corporation reserves the right to impose penalty for breach of any other term of the contract at its discretion to the extent of liability suffered by the Corporation or by forfeiture of the Security Amount.
24. The dealer shall attend to and rectify all the complaints pertaining to the manufacturing defects of paper revealed at any stage within 5 days.
25. If anything regarding technical specifications is not clearly mentioned in the Bid documents, the differences arising out on such points will be settled as per the provisions of Bureau of Indian Standards (BIS) in that regard.
26. All disputes and differences arising out of or in any way touching or concerning this agreement shall be referred to arbitration and the sole arbitrator shall be the Principal Secretary, School Education Department, Government of Madhya

- Pradesh Bhopal or his nominee whose decision shall be final and binding on the parties. All the provisions of the Arbitrator & Conciliation Act' 1996 shall apply to the proceedings before the Arbitrator.
27. This agreement shall be valid upto a period of 6 months after the entire supply required has been met.
  28. The dealer shall pay stampduty on the contract and legal charges for preparation of this agreement.

IN WITNESS WHEREOF of the parties hereto have signed this agreement on the day & year referred to above.

WITNESS :

1. 1. MANAGING DIRECTOR
  
2. 2. Seal & Signature of Mill/Dealer

## TECHNICAL BID : FORM -A

( To be submitted in envelope "A" superscribed with words in CAPITAL letters "COVER A : TECHNICAL BID FOR SUPPLY OF M.G. COVER PAPER")

To,

The Managing Director  
M.P. Textbook Corporation  
Arera Hills, Bhopal -462011.

FROM :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUB :- TECHNICAL BID for supply of M.G. Cover Paper.

REF :- Your Tender Notice No. \_\_\_\_\_ dt. \_\_\_\_\_

Dear Sir,

In response to the above tender notice I/We submit our TECHNICAL BID FOR SUPPLY OF M.G. COVER PAPER.

I/We shall abide by all the terms and conditions envisaged in your tender schedule.

The following documents are enclosed herewith

	Clause No. (Annex-II)	
1. Central Excise (Clearance) Certificate	5(a)	Yes/No
2. EMD (DD of Rs. 1 Lacs)	5(c)	Yes/No
3. POWER OF ATTORNEY	5(h)	Yes/No.
4. Rates under Nil excise duty (Declaration required from TBC)	5(i)	Yes/No
5. Thirty samples with seal & signature	5(l)	Yes/No

Signature of the bidders with Date and Seal

**EXECISE CLEARNACE CERTIFICATE FOR THE YEAR 2003-2004**

This is certified that central excise department cleared \_\_\_\_\_ M.T. paper  
of M/s \_\_\_\_\_ during the year 2003-2004.

Seal & signature of Inspector/Suptt.  
Central Excise.

COUNTER SIGNED BY

Asst. Excise Commissioner or  
An Officer of above rank.

## COMMERCIAL BID : FORM-B

(To be submitted in envelope "B" superscribed with words in CAPITAL letters "COVER B: COMMERCIAL BID FOR SUPPLY OF M.G. COVER PAPER")

To,

The Managing Director  
M.P. Textbook Corporation  
Arera Hills, Bhopal-462011.

FROM :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUB :- COMMERCIAL BID for supply of M.G. COVER PAPER.

REF :- Your Tender Notice No. P/2 \_\_\_\_\_ DT. \_\_\_\_\_

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Dear Sir,

In response to the above tender notice I/We quote our rate in the enclosed Commercial Bid Form-B.

I/We shall abide by all the terms and conditions envisaged in your tender schedule.

Signature of the bidder with Date and Seal

S.No.-....

**M.P. TEXTBOOK CORPORATION, BHOPAL**

(To be filled in by the bidder)

**COMMERCIAL BID FORM-B (M.G. COVER PAPER)**

(Subject to all the terms and conditions issued by the M.P. Textbook Corporation)

T.NO. \_\_\_\_\_

Dated \_\_\_\_\_

**RATES PER METRIC TONES**

i) For Sheet Paper

(As mentioned in Annexure-I)

Sizes i) 61x86.5cm. Long Grain

ii) 61x86.5 cm Short Grain

iii) 53.5x74 cm Long Grain

Rupees ( in figures) \_\_\_\_\_

Rupees (in words) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE OF THE BIDDER WITH DATE & SEAL**

Note :-

1. Rates quoted must include CST/commercial Tax/Octroi (if any) and another taxes applicable. At present the rate of Central Excise is nil for the paper to be supplied to M.P. Textbook Corporation (As per Central Excise rule). Please clearly specify at what Central Excise rate the rates have been quoted and whether' declaration regarding usage of paper is required from the Corporation or not.
3. If there is any over-writing or corrections in rates the tender will not be considered.
4. The actual quantities in different sizes will be indicated at the time of signing of the agreement.

